



MARIA GLYNOU

Media Content Admin. Archiving. Research.

Career Objective

With a zeal for archiving, I am looking for a position where I can create filing methods. Strong in reading, writing, editing and proofreading in Greek, English and French, I can interpret and translate on music, culture and many other subjects.

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[Maria \(Mayia\) Glynou | LinkedIn](#)

Athens, GR

RESEARCH TECHNIQUES

Research papers: MLA style

Use of Museum Plus

The British Library

The Senate House Library

The Royal College of Music Library

The Goldsmiths College Library

The Foundling Museum Library

PUBLICATIONS

Co-writer

Short stories for 'Literary Kazamias@Kastaniotis Publications (2019 – Present)

TECHNOLOGY

MS Word, Excel, Access, PowerPoint
Social Media (Facebook, Instagram, Twitter, LinkedIn, YouTube, Skype, Viber)

Music Software

Auralia/Sibelius (Score Writing),

Cubase (Sound Mixing)

PROFESSIONAL

Attentive to detail

Resilient

Structured

Methodical

Persistent

Scholarly

LANGUAGES

Greek (Native), English (Proficient)

French (Proficient), Italian (Basic)

German (Basic).

EDUCATION

Goldsmiths College-University of London

Athens, Greece

MMUS in Historical Musicology

09/2006 - 06/2008

Significant Courses: Historiography, Editing & Research, Source Studies

Significant Projects: Four Piano Pieces by Cipriani Potter, an Edition; Ludwig Van Beethoven, Piano Sonata op.109 1st Movement, Critical Comparison of Two editions & the Facsimile & to the 1st Printed Edition

Deree – The American College of Greece

Athens, Greece

BA in History & Music, GPA 3.5/4.0

09/1998 – 06/2005

BA Hons in History & Music, Open University Validated (UK)

Dual Degree Awarded

Significant courses: Historiography

Significant projects: Religion & Politics

Saint Joseph French Greek High School

Athens, Greece

Apolytirion

09/1993 – 06/1996

CONTINUING EDUCATION

Kodaly Conservatory

06/2006

Piano Ptychion (Grade B), Flute studies (Advanced level)

EXPERIENCE

IID S.A. (Interlease DSA A.E).

06/2022-07/2022

Digitisation, cataloguing, documents redaction

Athens City Museum

Athens, Greece

Archivist/Volunteer

10/2020 – Present

- Conduct Guide Tours; archive museums material
- Contribute to Educational Programs

Stavros Niarchos Foundation Cultural Center

Athens, Greece

Customer Service

09/2019 – 03/2020

- Audience
- Offer Computer lessons to 65+

Private Contractor

Athens, Greece

Music Teacher

09/2010 – 03 /2020

- Piano lessons
- Translate documents from French & English language to Greek language
- Created Playlists for different occasions

TRAINING

Life Coaching, Marketing & Branding e-learning

05/2020 - 03/2021

Creative Writing, Artens

02/2017 - 02/2019

ACTIVITIES

Deree Choir member, Pianist, Flutiist

09/2002-06/2005

Theatrical plays, movies & book reviews

1998-up to present

INTERESTS,

Music, Reading, Writing, Theatre, Films, Comics, Graphic Novels, Sailing, Travelling, Blogging